

# CONTINUING RESOLUTION

## CR12.04.B10. INFORMATION TECHNOLOGIES COMMITTEE

WHEREAS, this congregation is committed to the ministry of Jesus Christ through all possible means, including emerging technologies; and

WHEREAS, computer technologies and information management systems are a tool for churches which wish to grow their ministries; and

WHEREAS, this congregation has already made substantial investments in computer, church management, and electronic communication systems; and

WHEREAS, this congregation has made congregational investments and optimization of operating costs areas of concern for the Finance Committee, which committee is a standing committee of the Congregation Council (B12.15.02.d.);

THEREFORE, BE IT RESOLVED that Trinity Evangelical Lutheran Church, Latrobe, PA (hereafter church) shall maintain an Information Technologies (hereafter IT) Committee, which committee shall operate as a subcommittee (B12.15.03.b.) to the Finance Committee (B12.15.02.d.) of the Congregation Council. The IT Committee shall function and operate as described below.

### I. FUNCTION

1. Review, evaluate and recommend the appropriate acquisition and use of emerging technologies for advancing the total mission and ministry of this congregation.
2. Periodically examine the efficiency of the church office operations, especially as it relates to computer hardware and software applications.
3. Respond to major problems that may arise with the church's computer and/or information management systems by evaluating available alternatives and recommending a course of action to the Congregation Council.
4. Oversee the use, operation, care, and maintenance of the church's computer, electronic communications, and information management systems.
5. Review the performance and service of the church's computer, electronic communications, and software supply and maintenance vendors and recommend improvements as necessary.

### II. OPERATION

1. Members of the IT Committee shall at minimum include a representative of the Finance Committee (B12.15.02.d.), the church's System Administrator (hired staff responsibility), and Treasurer of this congregation (C11.01.) as an ex-officio member (B11.01.05.). Representatives of the Christian Education (B12.15.02.a.), Evangelism (B12.15.02.b.), Personnel (B12.15.02.e.), Property (B12.15.02.f.), Stewardship (B12.15.02.h.), and Worship & Music (B12.15.02.i.) committees of the Congregation Council and the Audit Committee (C13.03.) of this congregation should also participate in the work of the IT Committee, especially as issues or emerging technologies relate to the work of these committees. Members of the IT Committee should be approved annually by the Finance Committee. There is no limitation on length of continuous service on the IT Committee.
2. The chairperson of the IT Committee may be elected annually by the committee and approved (B12.15.03.b.) by the Finance Committee (B12.15.02.d.) or shall be appointed annually by the Finance Committee. There is no limitation on consecutive terms as chairperson of the IT Committee.

3. The IT Committee should strive to meet at least semi-annually and shall meet at the request of the chairperson of the IT Committee (II.2.), the church's System Administrator, the Finance Committee (B12.15.02.d.), the Congregation Council, an ELCA rostered ministry staff member of this congregation, or officer (C11.01.) of this congregation.