

## CONTINUING RESOLUTION

### CR12.04.I11. CANCELLATION OR RE-LOCATION OF WORSHIP SERVICES AND CHURCH SCHOOL

WHEREAS, the Congregation Council is responsible for the general oversight of the life and activities of this congregation (C12.04.), and in particular its worship and education programs; and

WHEREAS, the Congregation Council cares greatly about the health and welfare of the members of this congregation and Christian community in general; and

WHEREAS, there may be circumstances, such as extreme weather; loss of power, heat, water, and/or sanitary services; fire, flooding, or other structural damage; illness or death of the Pastor; or other emergency situations that necessitate the cancellation or re-location of scheduled worship services and/or church school;

THEREFORE, BE IT RESOLVED that the Congregation Council of Trinity Evangelical Lutheran Church, Latrobe, PA (hereafter church), shall use the following procedure to cancel or re-locate scheduled worship services and/or church school, and notifying members of this congregation:

In the event that one or more of the Pastors called by this church are available, the Pastors shall confer with each other and with members of the church staff, as possible and appropriate or necessary. If a cancellation or re-location is warranted, the Pastor(s) will make their decision using the hierarchy discussed below and, if possible, review the decision with members of the Executive Committee (B13.11.01.) prior to announcement of that decision to the members of this congregation.

In the event that none of the Pastors called by this church are available, the Executive Committee (B13.11.01.) shall confer with each other and with members of the church staff, as possible and appropriate or necessary. If a cancellation or re-location is warranted, the Executive Committee shall make that decision using the hierarchy discussed below.

Since communications between the Pastor(s) and the Executive Committee (B13.11.01.) may be difficult or impossible during an emergency or under time sensitive circumstances, the decision concerning scheduled worship service and/or church school cancellations or re-locations will be made using the following hierarchy of decision authorization:

1. Senior Pastor, then Associate Pastor, Assistant Pastor, Interim Pastor, etc. in order of position; then
2. President of this Congregation; then
3. Vice President of this Congregation; then
4. Secretary of this Congregation; then
5. Treasurer of this Congregation; then
6. Any adult (C12.02.) member of the Congregation Council.

When possible there should be a consensus among the above, but when a consensus is not possible or cannot be reached, the decision by the above stated decision authorization hierarchy shall be final.

If a cancellation or re-location decision is made, the cancellation or re-location will be communicated to the church staff and to as many members of this congregation as possible via radio announcements, phone trees, E-mails, church website announcement, or other possible means of mass communications. If possible, there should also be a notice posted at each entry to the sanctuary when scheduled worship services are cancelled or re-located.