

**Trinity Evangelical Lutheran Church Council Meeting Minutes  
Tuesday, September 15, 2020 – 6:30 pm in Fellowship Hall**

**Call to Order:** Linda Reed      **Time:** 6:37 pm

**Devotion:** Jason Sheppard led council in devotion with a theme of "Opening the Doors" from the SWPA Synod's Congregational Council devotional.

**Roll Call & Action on Absentees:** Present at the meeting were Christina Andrae, Mary Ann Coulston, Meri Beth Elder, Rick Neish, Karen Mowry, John McManamy, Zach Arbore, Jodi Kronenwetter, Linda Reed, Mark Jones, Jason Sheppard, Kennette Grohal and Pastor Schmitt.

**Adoption of Agenda:** Rick Neish asked that a subsection to the Treasurer's Report called "Managing Differences of Opinion" be added to the agenda. **Motion** to adopt agenda as presented with an addition of an item to the Treasurer's Report called "Managing Differences of Opinion": Mary Ann Coulston. Second: Jason Sheppard. Motion carried.

**Consideration of Council Minutes:** **Motion** to approve the minutes from the August 18, 2020 council meeting with an addition of discussion from John McManamy during the voting on motions from Executive Committee regarding special facility requests: Meri Beth Elder. Second: Zach Arbore. Motion carried.

**Communications:** A letter was received from the Latrobe Foundation thanking Trinity for a contribution of \$150 to their Mini-Garden Fund. A letter was received from The Union Mission thanking Trinity for a donation of blankets.

**Treasurer's Report:** Rick Neish gave an oral summary of the previously distributed Treasurer's Report for August 2020: The month of August Unified giving bounced back to \$34,872 and Other (\$3,920) is up as well, as well as Unified Rent (\$2,200) due to Headstart resuming use of the building. Trinity is at a positive cash flow for the month (\$7,050) and year (\$3,054), but is behind the budget year to date by \$41,050. Trinity budgeted to use \$221,710 of endowment funds for the year of 2020, \$191,000 of which would use principal balance, with the remaining using interest (approximately \$30,000). The endowment funds are currently underwater and absent of a stock market recovery Trinity will not have available the \$30,000 of interest from the endowments as originally planned. Giving in support of the Health and Wellness Coordinator position bounced back slightly for the month of August (\$1,270). Office costs are up for the month (\$6,978), part of those costs being additional IT equipment purchased which were offset by Ballantyne endowment funds. The Finance Committee adopted a motion at their September meeting to reduce the monthly Mission Support payment by half, starting with September. The reasoning for this decision was due to Unified giving being down and the Mission Support would essentially be funded by the endowments, which is not their intended purpose. The Finance Committee is still targeted that Mission Support will be 13.6% of actual Unified Giving, which will be about a \$9,000 to \$10,000 annual reduction. If Council disagrees with Finance Committee's action regarding Mission Support, they can move to override. The Payment Protection Plan dedicated account is not being disbursed into Unified until it is certain that the funds will be forgiven. **Motion** to accept the Treasurer's Report: Zach Arbore. Second: Jason Sheppard. Motion carried.

15%

Rick Neish also shared some additional comments regarding the in-progress 2021 budget and other items:

- Has yet to receive any information from some committees for the 2021 budget.

- Has discussed aspects of the budgets and Trinity with many people and it's his belief that Trinity operates too many committees. An example would be for the Sunday Funday event, duplicate cost estimates were received by more than one committee.
- The Anticipated Giving Cards are not used by Finance to prepare the budget because it's difficult to use with new members dropping off and coming on every year.
- Some committee chairs operate as "dictators" or some committees don't know what's in their budget because Pastor Schock used to do it for them. Committees need to get back to understanding their budgets.
- Property costs are not funded by Unified, rather by the endowments.
- Trinity needs to get serious about growing the congregation. John McManamy commented that we can't talk about growing the congregation until we get back to where we were six months ago.

Managing Differences of Opinion: Rick Neish has talked to some people who have left Trinity recently and it's due to what Trinity has been doing in regards to COVID-19. In particular, the debate between members Dave Gebhart and Christine Stahl on Trinity's Facebook account is unhealthy. Dave made some correct points, but didn't express them in the best way, while Christine has been exercising a lot of power on the Facebook account. John McManamy emphasized that communication is key. Karen Mowry communicated that Christine Stahl has resigned from being an administrator of the Facebook account for Trinity.

John McManamy communicated that he reached out to approximately 25-30 members and they shared some common opinions that: 1) not having communion during worship services is unpopular, 2) requiring a reservation to attend worship is unpopular, and 3) only allowing 25 people to worship is unpopular. Zach Arbore commented that the Return to Worship Committee initially planned to allow up to 100 people to attend worship at one time back in July.

Kennette Grohal communicated that Rally Day was planned to occur, but the feedback was essentially not to do it (no one attended Rally Day).

Pastor Schmitt talked with the staff in regards to the topic of safety and wellness. Will have communion not this weekend, but starting next weekend. Pastor has no doubt people will follow instructions. Pastor will continue to communicate that worship will be different and reservations will continue for a couple weeks until the traffic flow during worship is understood. This information will be posted in various places beginning tomorrow. Pastor emphasize the idea of giving each other the benefit of the doubt which is told through the Gospel this week of the generous landowner.

**Ministry Report:** Linda Reed asked that council review the printed results in the packet regarding online worship.

**Executive Committee:** No items to report to Council. No motions from Executive Committee were brought before Council.

**Motions:** None.

**Return to Worship:** Meri Beth Elder reported that the Return to Worship Committee met and discussed start of Holy Communion, in-person worship, and increasing the number of those allowed to worship in-person. The committee welcomed and brought Pastor Schmitt up to date and reviewed worship numbers. Kennette Grohal asked if it was possible to consider outdoor Sunday School. Kids are going back to school and returning while social distancing. Return to

Sunday School for Nursery through Grade 6 was considered starting September 27, 2020. Time was needed for teachers to adjust and also walkthroughs to be performed. Toys are discouraged to be brought, but can use. Wearing of masks will be necessary and pre-packaged snacks are the only food allowed.

The Return to Worship Committee **motions** that the Nursery through Grade 6 Sunday School classes can return on September 27, 2020, observing CDC guidance. Online classes will still be offered as an option if chosen. Motion carried.

Starting September 26, 2020 worship size will be increased to 50 people. Reservations will still be necessary for the first couple of weeks. Now that communion will be offered at worship, it will allow testing for traffic flow during worship. "Communion in One Kind" will be offered to start as Trinity eventually works its way to "Communion in Two Kinds."

The Return to Worship Committee **motions** that building access request for Country Line Dancers be tabled until January 2021. Motion carried.

Discussion resurfaced about Alcoholics' Anonymous (AA). Part of their healing/recovery process is having something in their hand or a cup of coffee. Zach Arbore **motioned** to allow Alcoholics' Anonymous (AA) to bring in their own bottled water or own coffee cup. Second: Jason Sheppard. Motion carried.

The Return to Worship Committee **motions** to allow the Tuesday Morning Bible Study to resume meeting in the sanctuary starting September 29, 2020 providing a room usage form must be filled out, no food is present during bible study, participants sign in, and bottled drinks are allowed. Motion carried.

The Return to Worship Committee **motions** the Quilters/Pears of Prayer are allowed to meet starting September 30, 2020 at Trinity provided that a room usage form is filled out, no food is present at the meetings, bringing of their own drinks are allowed. Motion carried.

Mary Ann Coulston asked if there is any reason the Sunday 8:15 am service cannot do broadcast and live worship at the same time. Linda Reed explained that Trinity has a one hour time slot for the radio broadcast during the 8:15 service. If the service only includes singing two verses of each hymn and no communion, there's not enough time slotted to fill the one hour radio broadcast time slot. John McManamy commented other churches like Prince of Peace have singing during the worship service. Some of our members have transferred to Prince of Peace and wondered why there isn't singing at Trinity.

**Committee Updates:** Linda Reed asked Council members to read the committee reports included in the Council packet.

**Unfinished Business: Pastor Dave Daubert Meeting:** Linda Reed communicated the big meeting with Pastor Daubert and the congregation is scheduled for October 10, 2020. Invitations will be sent. The meeting is planned to be a combination of small groups at church with Zoom web conferencing. There will be a training session before the meeting for those unfamiliar how to use Zoom.

**Building Usage:** Any committee/grouping looking to meeting at Trinity are to fill out a building usage form and give it to the church office.

**New Business:** The Constitution and Bylaws Committee **motions** to rescind Continuing Resolution CR12.01.A20. Motion carried unanimously.

**Motion to Adjourn:** Zach Arbore. Second: Jason Sheppard. Motion carried. The meeting adjourned at 9:06 pm.

**Next meeting:** Tuesday, October 20, 2020 – 6:30 p.m.

**Trinity Evangelical Lutheran Church Council Meeting Minutes  
Wednesday, September 20, 2020 – Email**

A special council meeting was initiated by Linda Reed, President, through email at 1:43 pm. The business of the meeting was to discuss updating the motion approved at the September 15, 2020 to allow the Tuesday Morning Bible Study Group to meet in-person at Trinity at the Sanctuary to Fellowship Hall. Votes were to be received by the group by September 21, 2020 at 4:00 pm.

**Motion** by Jodi Kronenwetter to change the approved location at Trinity for the Tuesday Morning Bible Study group from the Sanctuary to Fellowship Hall with additional access to Fellowship Hall's bathrooms. Second: Meri Beth Elder. Motion carried.

The meeting concluded following the vote on the motion.

**Trinity Evangelical Lutheran Church Council Meeting Minutes  
Tuesday, September 24, 2020 – 7:30 pm Zoom Web Conferencing**

A special council meeting was called by Pastor Schmitt through email on behalf of the Executive Committee on September 24, 2020 at 12:40pm to occur on September 24, 2020 at 7:30 pm. The business of the meeting was to discuss and vote on the following motion from Property and Finance Committees:

The Congregation is asked to approve or deny the following "out-of-pocket" costs to Trinity totaling \$48,000 with an authorized contingency for unforeseen costs totaling \$6,000:

1. Approximately \$28,000 for A/C units for Trinity Hall which is utilized by the Head Start Program. Head Start has committed to funding \$15,000 of this cost leaving an out-of-pocket cost to Trinity of approximately \$13,000.
2. Approximately \$35,000 for a 200 amp electrical service upgrade to the Trinity Hall side of the building to handle the new electrical demand as well as future needs.

**Roll Call:** Present at the meeting were Christina Andrae, Mary Ann Coulston, Meri Beth Elder, Rick Neish, Karen Mowry, Zach Arbore, Jodi Kronenwetter, Linda Reed, Jason Sheppard, Kennette Grohal and Pastor Schmitt. Ted Massa was also in attendance representing Property Committee.

Pastor Schmitt called the meeting to order and led Council in prayer. Pastor continued stating the time constraints Council is working under considering the motion must be voted on by the congregation due to it being over the threshold Council is permitted to approve. Pastor expressed her concern that the current provisions in the Constitution and Bylaws does not permit a congregational meeting by U.S. mail, citing a section requiring "simultaneous aural communications." Pastor contacted the Synod Secretary who agreed with her judgment.

Ted Massa explained there are time constraints on a grant, which is to partially fund this project. Head Start has been using the building for a number of years and had requested a while ago for the addition of A/C service to the section of the building they used. Two weeks ago Head Start notified Trinity that they had \$15,000 remaining from a grant they had received and asked if we would reconsider moving up the timeline for the A/C project if they partially funded the project with the remaining grant funds. The space Head Start is using are two classrooms and an office space. A lot more electrical work is needed than previously thought, driving the higher than normal electrical costs. A detailed formal quote will be received.

Karen Mowry asked what the rental contract timeline with Head Start is. Rick Neish responded that Trinity has an annual contract with Head Start. Karen Mowry expressed concern that if Trinity was to go ahead with the A/C project, we don't want Head Start to leave shortly after. Karen Mowry asked if Trinity was allowed to do a mail-in congregational meeting. Pastor responded the provision for a drive-in ballot is allowed, but not for a mail-in ballot. Absentee voting is also not allowed.

Christina Andrae asked if a combined congregational meeting could be done with the Dave Daubert event happening in two weeks. Zach Arbore responded he believed it could be difficult trying to obtain a quorum. Linda Reed replied that 5% of membership is the required quorum for congregational meetings (approximately 26/27 members potentially).

Zach Arbore stated if Council announced a congregational meeting this week, the soonest the meeting could occur could be October 10<sup>th</sup>. Karen Mowry asked if worship services are already

resuming, why not just hold congregational meetings following the worship services. Rick Neish responded that forcing some members to go to church to vote who may not be comfortable going to in-person events could be contentious.

Zach Arbore **motioned** for a congregational meeting to be announced during the worship services of September 26, 2020, September 27, 2020, October 1, 2020, October 3, 2020, October 4, 2020 and October 8, 2020 to be held in-person during worship October 10, 2020, October 11, 2020 and October 15, 2020 with the option to receive and cast a drive-in ballot October 11, 2020 3-5pm, all for the purpose of approving or denying the following "out-of-pocket" costs to Trinity totaling \$48,000 with an authorized contingency for unforeseen costs totaling \$6,000:1) Approximately \$28,000 for A/C units for Trinity Hall which is utilized by the Head Start Program. Head Start has committed to funding \$15,000 of this cost leaving an out-of-pocket cost to Trinity of approximately \$13,000, and 2) approximately \$35,000 for a 200 amp electrical service upgrade to the Trinity Hall side of the building to handle the new electrical demand as well as future needs. Following the October 11, 2020 8:15 livestream worship service additional information will be available. Second: Christina Andrae. Motion carried.

Zach Arbore **motioned** that a special Congregation Meeting is being called by the Congregation Council with the sole purpose of asking the Congregation to approve the Motion to Congregation above which seeks Congregation approval for an expenditure greater than \$20,000 which is in accordance with Constitution article C12.05.c. which states that the Congregation Council may (only) enter into contracts of up to no more than \$20,000.00 for items not included in the budget. Second: Meri Beth Elder. Motion carried.

**Motion to Adjourn:** Zach Arbore. Second: Jason Sheppard. Motion carried. The meeting adjourned at 8:45 pm.

## Christian Education Minutes – September 21<sup>st</sup>, 2020

### Attendance:

Kelly Stanko      Kathy Ferlin      Jodi Kronenwetter      Margaret Conrad      Pastor Paula  
Wendy Rivard      Christine Weller      Carolyn Krall      Rachel Marinchek

Fr. Paula opened with a prayer  
Minutes approved from August 17, 2020

### Sunday Church School

- **Teachers:**
  - Nursery – Rachel Marinchek and Kelly Stank (helper)
  - PreK-K – Jill Macey and Kennette Grohal
  - 1<sup>st</sup>-3<sup>rd</sup> – Mike Macey and Amy Benning
  - 4<sup>th</sup> – 6<sup>th</sup> – Margaret Conrad and Jodi Kronenwetter
  - Jana Mullen and Erin Wisser offered to be in charge of the Virtual SCS for those uncomfortable returning
  - Young Adults – working on teachers. Jason Sheppard? Kelsey Stein?
- Opening: Changing format slightly, songs, rules, Margaret would like to use "One Anothering" where each month is a different theme, for example Be Kind to one another, Give thanks to God and one another. etc.
- Curriculum – Purchased Whirl Lectionary. Revisit curriculum later

### Catechism/Faith Formation

- Pr. Clement teaching 3<sup>rd</sup> year students
- 1<sup>st</sup>/2<sup>nd</sup> year will have delayed start, possibly October. Pr. Paula interested in the status of this program.

### Christian Ed Committee and Events:

- **Blessing of the Backpacks:**
  - Sunday August 30<sup>th</sup> in Reinegarten
  - 10 kids attended
  - Gift bags included: Name badge keychain, crocheted smiley face keychain, cross bookmark, post-it notepad
  - "Back to School Prayer" sheet was passed out
  - Small ice cream cups were served
- **Rally Day, Sunday Sept 13<sup>th</sup>:**
  - Only 1 family showed for drive thru
  - Bags were delivered to many by members of Christian Ed and SCS teachers

### CYFM:

- Storyline videos
  - Posted on Facebook weekly.
- Possible ideas for Fall and Sunday School families.
  - Virtual walk/run end of Sept or beginning of Oct. Looking into the Virtual Crop Hunger Walk October 4<sup>th</sup>
  - Trunk or Treat – Oct 19<sup>th</sup> @ POP. Registration form for participating cars and # of children
- November – Possible family movie nights?
- December – Virtual or Instant Christmas pageant. Margaret Conrad has offered to direct if we have.

### New/Other business:

- Dave Daubert event Saturday, October 10<sup>th</sup>.

\*\*\* Next meeting is Monday, October 12<sup>th</sup>, at 6:30 pm.



## Christian Education—Meeting Minutes—October 12, 2020

Attendance: Kelly Stanko, Kathy Ferlin, Jodi Kronenwetter, Margaret Conrad, Wendy Rivard, Rachel Marinchek, Kennette Grohal

- Kelly opened with the Lord's Prayer
- Minutes approved by Kelly and 2<sup>nd</sup> by Rachel
  - Typos noted
- Sunday School 2020-2021
  - Averaging about 30-32 each week including room 102, nursery and teachers for the first 3 weeks.
  - Nursery—Rachel Marinchek/Kelly Stanko (helper) (Mrs. Bialon hoping to be back by December)
  - PK/K—Jill Macey/Kennette Grohal (helper)
  - 1<sup>st</sup>/2<sup>nd</sup><sup>Fall</sup>/3<sup>rd</sup>—Mike Macey/Amy/Ted Benning (helpers)
  - 4<sup>th</sup>/5<sup>th</sup>/6<sup>th</sup>—Margaret Conrad/Jodi Kronenwetter
  - No virtual teacher at this time
    - 1 virtual student—will incorporate into the 6<sup>th</sup> grade class and provide materials
  - Confirmation—October 25<sup>th</sup> at 8 15am
    - 6 will be confirmed
    - No luncheon
    - No further needs from Christian ED at this time
  - Young Adults
    - Discussion on how to get them back together and involved
    - Need leader
    - Consider survey to the group on their needs
      - To reach out to Pastor Paula for ideas and also the Synod for ideas
- Fall ideas for Sunday School Families
  - Halloween treat bags
    - Individually wrapped treats and hand outs provided by Jodi
    - Hand out during Sunday School, October 25<sup>th</sup>
- Winter Ideas
  - Advent
    - Considering wreath activity from Sparkhouse Digital to send home with family
    - Devotional?
    - Will need to discuss with Pastor Paula
  - Christmas
    - Pageant
      - During Sunday School hour
      - Social distant, following all guidelines
      - For discussion with Pastor Paula

- Unfinished Business
  - Budget for council
    - To review prior budget
- New Business
  - Need assistance to assemble Christmas boxes
    - Reach out to the catechism students
  - Thank you from Corrine Bollinger for the birthday cards and banner, she received over 100 cards
  - Sherry Holler from LES reached out regarding Angel Trees
    - Increased need this year
    - 1 per committee and contact office in for additional
- Next Meeting: November 9<sup>th</sup> at 6:30 pm

## Evangelism Meeting Minutes October 12, 2020

**Present:** Sharon Koter, Becky Tomlinson, Christine Weller, Karen Mowry

**Devotions:** Sharon Koter - Laundromat ministry as a outreach.

**Council Update:** Motion about air conditioning and electrical upgrade in Headstart area of church

**Health and Wellness:** Christine

- Thankoffering extra boxes. Karen will see about updating the article for the Trinity News, Triangle and Facebook.
- Thrivent – Christine will be displaying a ‘Gold Star’ in the church and on Facebook with areas of the church that could use Thrivent Action Team money as financial support from members who have Thrivent accounts. Karen will write an article explaining it.

**Care Notes:** Sharon Koter Checked all of the current

- Care Notes that we currently and refreshed the display racks.
- A new order will be placed
- Karen will write an article for the Triangle and Trinity News to encourage members to see if they can use them for emotional support.

**Team Support:** Spiritual Life – Growing Deep and Wide – Ideas from Dave Daubert

- We will work on updating visitor information and follow up contact.

**Multimedia Committee:**

- We have gotten more help. Meeting of members is being planned.
- Follow up with people who watch livestream and other Facebook postings. Figure out ways to engage them more with the church.
- We will continue to look into doing church outreach videos on Facebook.

**New Business:**

- Small groups – Karen will contact Pastor Paula about how to proceed.

**Old Business:**

- Karen will contact Rick Baldeneri to see about his interest in joining committee
- New member follow up – Becky continues in doing this. Questioned if there would be a new member class this fall.
- Update Welcome Brochure – Add visitor sign up tear off and add social media information. Welcome area discussed for when church reopens.
- When church reopens - Pr. Shock’s suggestion that there should be an information area in the entrance by the Café

**Devotions October:** Becky

**Next meeting:** Monday, November 9, 2020 3:15 PM in the Lounge

Fellowship Committee Minutes  
Thursday, Sept. 17, 2020 – ZOOM 7:00 pm

Committee Members: John & Chris Carlson, Sally Harshall, Shirley Kohan, Sandy Redinger, Wendy Rivard, Margie Clancy, Claudia Lesko, Kennette Grohal, Susan Vargo, Jane Lawson

Attendees: John and Chris Carlson, Claudia Lesko, Jane Lawson, Kathy Ferlin, Kennette Grohal

Council Update:

- a. Plans to return to worship and communion
- b. Sunday School
- c. Budget submitted—Kudos to Jane for handling

“Our Committee Statement: This committee takes pride in being known as the “fun” committee of the church. It provides events that allow for interaction between members who attend different services and between all diverse age groups. In addition, these events serve as easy openings to invite new people to be introduced to the congregation of Trinity. Activities are planned for most months”. Review Fellowship Committee description attached.

- a. Reviewed
  - a. Additional events include painting, game night, movie night, Baseball and summer theater
  - b. Update webpage

Welcome to Pastor Paula Schmitt – Chris Carlson suggested having an afternoon Open House Garden Tea for her in the Reinegarten. It would be a come and go .... Grab a refreshment & introduce yourself. We need to look at a calendar and pick a date..... Drinks..... cookies.....

October would be good as that will give her a chance to settle in and a chance for us to get acclimated back into attending church.

- a. Jane to reach out
- b. No food due to current guidelines related to Pandemic

Last month it was discussed to do a Trunk or Treat for kids for Halloween. No word as to if there will even be a Trick or Treat night in Latrobe. In the past, it was frowned upon as this is not considered as a church holiday. Also this is not normally something Fellowship would participate in. Open for further discussion:

- a. Latrobe is having Trick or Treat
- b. Discussion around working with other groups
- c. Group would like it to be separate from POP
- d. Christian ED met shortly after and no assistance needed from Fellowship

November is Veteran's Day. We will not be able to have a dinner this year. Possibly we could see if we could do an entire page in the Triangle to honor our veteran's. I have all the names from last year. I can put something together for the next meeting.

- a. Tabled till next meeting
- b. Jane to bring list of Veterans

December is Christmas Caroling... if we are able to go. Will make decision at November's meeting.

- a. Tabled till November

Talk is fluttering around about Rummage Sale. Will open discussion at January meeting.

As mentioned last month, for a few people, due to work and health reasons, evenings are not good for meetings... preference is to keep it on Saturday mornings at 9:30. Open for discussion...

- a. Moving toward 2<sup>nd</sup> Saturday of the month
- b. Unable to in Oct due to Pastor Daubert event
- c. November will be the 2<sup>nd</sup> Saturday of the month.

New Business:

1. Reviewed Pastor Daubert event

Next Meeting: October 3<sup>rd</sup>, 2020, Weiss Room

## Stewardship Committee, September 29, 2020

Present via Zoom - Zachary Arbore, Barbara Artuso, Carole Marcy, Ted Massa, Pr. Paula, David Rock

Barbara opened with devotions; Ted will bring them next month

The minutes were approved as written

**Council Report** - Zach reported that Council is focused on re-opening, is also discussing the budget (with giving down in view of the pandemic).

**Renovation report** - we reviewed it this month instead of next for Pr. Paula's benefit. Ted estimated that the balance is approximately \$250,000; the monthly payment is approximately \$3400/month. Renovation giving has been up and down during the pandemic, with monthly giving averaging a few hundred dollars short of that amount. In view of the backstop for the mortgage provided by the Renovation Fund, and the time of transition we are currently experiencing, the Committee recommends taking no action at this time with respect to Renovation giving.

**Quarterly Statement** - we discussed what to say on the quarterly statements that are sent in October, and decided on a statement thanking those who made commitments to the 2021 budget, encouraging those who did not to do so, and using the verse from Thessalonians.

**2021 Campaign** - We reviewed all components of the campaign. Zach will deliver the temple talk at the weekend Services the first week of October, and David will deliver it at the Thursday service on October 8th. We noted the need to ask people wishing to make commitments to call Carol, not just the office generally. Carole brought ideas for a banner to be displayed during the campaign, which were received enthusiastically. Pastor Paula agreed to develop a benediction to be used the final week of the campaign. We reviewed the bulletin inserts for the three weeks of the campaign: Week 1 (10/3, 4) will be a copy of Zach's temple talk; Week 2 (10/10, 11) will be developed by Pastor Paula and Barbara, highlighting the ministries that have continued during the pandemic; Week 3 (10/17, 18) will be a version of the campaign's initial letter, together with any responses we receive from the congregation about ministries for which they are thankful.

**Next meeting** - October 27th at 6:30 p.m. via Zoom

Worship and Music Committee  
MINUTES  
September 28, 2020

*"Growing Deep and Wide in our Spiritual Life"*

Attendance: Pastor Paula Schmitt, Debbie Morley, Christina Andrae, Rozella Hoffman, Stephany Holnaider, Kathe Houck (Zoom), Jane Lawson, John McManamy, Sandy Redinger

A. Opening Devotions – Prayer - Kathe

B. Communications - None

C. Council Report – Christina

Special Letter/Action to Head Start area A/C and electrical service entrance upgrade

Financial Report – Treasurer Rick Neish more optimistic

D. Worship Services (Regular)

1. RTW

a. Attendance increase to 50 in pews. Staff/Ushers do not count towards the 50. A copy of the September 2020 attendance is attached to these minutes

b. Return to Holy Communion

1. One Kind effective 9/26

c. Sunday 8:15am – remains Service of the Word

d. No congregational singing. Pastor Paula explained primary way of virus transmission is through aerosoles.

e. Choir – Debbie to add solo/duet choir for Prelude both 8:15 & 10:45 services; Assist hymns at 8:15am Debbie has considered a configuration of possibly seating up to 5 choir members safely. Other discussion to seating choir in balcony.

f. Masks and Safe distancing are mandatory

2. Live Streaming

a. Need for additional facilitators

Noted that technical difficulties have affected live streaming. Do we need to consider hiring tech savvy person?

### 3. Reformation/Confirmation

#### a. Affirmation of Baptism 8:15am

Open for Confirmands and their immediate families. Live streaming for others to witness. Confirmands will take part in the service, sit with their family, pictures.

## E. ADVENT PLANS

### 1. Advent Wreath – Advent begins November 28

a. Purchase of New Lights – Blue and Large white – Sandy to purchase small lights. Request to Ron for purchase of large candle light bulbs.

b. Contact Jim Stemler for Pine branches

Pastor Paula noted that Jim has already asked her about tagging the tree for the front Narthex

c. Ron to set up wreath frame Date TBD

d. Set-up Date TBD

e. Decorating Dates TBD

### 2. Morning Devotions

### 3. Advent Concert

Original Plan to have Compline Choir Concert shelved due to Covid. Debbie Morley, Christina Andrae, and Dr. John Salvesson to pre-record selections for a 30-minute program. Additional discussion at the October meeting.

## F. CHRISTMAS PLANS/DISCUSSION

### 1. Decorating dates - TBD

### 2. Christmas Eve (Thursday) Services

- Discussion regarding times of services.
- Consideration given to adding a service; One service would be live-streamed; Dr. John may be available for an earlier service.
- A “pop-up” pageant service for family worship.
- possible “outdoor live nativity” with Radio Transmitter broadcast



- Sanctuary becomes the Advent Wreath with four corners, Hope, Peace, Joy, Love
- Sanitization procedures – John McManamy to check on the amount of time needed to sanitize the sanctuary
- AND, what if we cannot be together??

3. Christmas Day – Friday 10am

4. Saturday/Sunday December 26 & 27

**ALL TABLED AND HELD DISCUSSIONS AND INACTION DUE TO COVID-19**

- I. CPR/AED TRAINING (Special Gift Monies) – Tabled
- J. Vision 2020 for 2020 – “Growing Deep and Wide in our Spiritual Life” –
  - W&M Committee reports due March, June, September, December
- K. MUSIC AT TRINITY – Tabled
- L. Worship Photography Policy – Tabled
- M. Acolytes – Tabled
- N. Communion Guild – Carolyn Krall - Tabled
  - 1. New Brochure Policy and Procedure

Next meeting: Monday, October 26, 2020 7pm